

Site Plan: STANDARD APPLICATION

		FEES*	INITIAL DEPOSIT*	FEE CODE
DPLU PLANNING			\$1,990	4900
DPLU ENVIRONMENTAL			\$3,440	4900
DPW ENGINEERING			\$1,095	
DPW INITIAL STUDY REVIEW			\$2,890	
STORMWATER			\$630	
DEH	SEPTIC/WELL	\$501		
	SEWER	--		
DPR		\$271		
INITIAL DEPOSIT (SEE NOTE #4)				
\$10,316 (sewer)				
\$10,817 (septic/well)				

VIOLATION FEE \$1,000

***See Website:** <http://www.sdcounty.ca.gov/dplu/cost-schedule-info.html> **for average processing costs.**

- Please read and follow instructions Step by Step!! -

Step 1:

All forms/plans listed under **(Step 1)** must be completed, signed, scanned and saved as "pdf" files, then **submitted on CD's**. The forms have "Data Entry Form Fields" and can be completed and saved on your computer.

--- Plot Plan
 126 [Acknowledgement of Filing Fees and Deposits](#)
 305 [Ownership Disclosure](#)
 320 [Evidence of Legal Parcel \(and any Deeds\)](#)
 346S [Supplemental Application Form](#)
 367 [\(AEIS\) Application for an Environmental Initial Study](#)
 581 [Plan Check Pre-Application Notice](#)
 LUEG-SW [Stormwater Intake Form for Development Projects](#)

Step 2:

In addition to the electronic copies on CD, all forms/plans listed under **(Step 2)** must be completed, signed and **submitted as Hardcopies**. Go to [DPLU Zoning Forms](#).

--- Plot Plan: **Ten (10) hard copies.**
 346 Discretionary Permit Application Form: **One (1) hard copy.**
 346S Supplemental Application Form: **One (1) hard copy.**
 LUEG:SW Stormwater Intake Form for Development Projects: **Two (2) hard copies.**

All forms listed below are informational only and shall not be submitted.
These are also available at: [DPLU Zoning Forms](#).

267	Appointment Letter
506	Site Plan Applicant's Guide
570	Site Plan Staff Checklist
906	Signature Requirements
ZC001	Defense and Indemnification Agreement
ZC019	Grading Plan Handout for Site Plans
ZC034	Preliminary Grading Plans Guidelines
ZC090Z	Typical Plot Plan

NOTES:

1. Please copy/save each study, report, plot plan, or map as a separate PDF document on the CD(s). Do not save PDF documents within PDF documents.
2. Save as many PDF documents as possible on each CD. Provide Two (2) copies of each CD.
3. Ten (10) copies of the plot plan; elevations and concept landscape plan. **(Stapled together and folded to 8½" X 11" with the lower right-hand corner exposed.)**
4. **Crosby Estate:**
 - a. Check KIVA and see if there is any flag on the lot. If yes, customer needs to pay \$400 to DPW prior to the appointment.
 - b. Always use previous environmental (ER 95-08-21). Collect DPLU #366 and deposit for previous CEQA action.
5. **Collect DPW deposit unless waived or lowered by Project Manager in DPW.**
6. **Assume that CEQA review will need to occur for intake purposes, collect environmental deposit for standard AEIS.**
7. Inform applicant that project goes to local Community Planning Group and/ or Design Review Board for recommendation.